

NOTE:

I started work on this before the con, and it was on the PC in the office. Unfortunately, it was not used as a basis to build our phone list at con, and it caused some real problems. As a result, we did not have a complete list until about Friday or Saturday of Noreascon. I cannot stress this enough — start work on this PRECON and get someone RESPONSIBLE on it as soon as your office is set up.

Master List of Areas, Area Heads, Rooms, and Beeper/Phone Numbers

This is the sort of list each area should find in their mailbox by Wednesday afternoon. In addition, the office should maintain a master list of all phone/beeper numbers, sorted by person.

Sheraton

| Area | Head | Room | Phone | Beeper |
|-------------------------|----------------------|--------------------|-------|--------|
| Art Show | Claire/Dave Anderson | Republic, Grand | | |
| Art Sales | Gay Ellen Dennett | Constitution | | |
| Art Demos | | Republic Foyer | | none |
| Bulk Foods | | Fairfax A | | none |
| Baby-sitting | Jim McCarthy | Liberty A, B, F, G | | none |
| DragonsLair | Lois Hecht | Liberty C, D, E | | none |
| Facilities Ops | Bobbie Armbruster | Jefferson/Kent | | |
| Logistics | LuAnn Vitalis | Fairfax A, B | | |
| Office | Debbie King | Jefferson/Kent | | |
| Slide Shop | Scott/Sally (?) | Fairfax B | | |
| Staff Lounge/Green Room | Susan Hammond | Commonwealth | | |

Hynes

| | | | | |
|---------------|-------------------|----------------|--|--|
| Back Office | | 201 | | |
| Banquet | Ellen Franklin | 201 | | |
| Club SF | Lee Orlando | 210 | | |
| Extravaganzas | Paula Leiberman | 200 | | |
| Pre-function | Anniv. Party Thur | | | |
| | Pam Fremon | | | |
| | SF T'ni't Friday | | | |
| | Jill Eastlake | | | |
| | Hugos Saturday | | | |
| | Suford | | | |
| | Masquerade Sunday | | | |
| | Scott & Sally | | | |
| | Closing Monday | | | |
| | none | | | |
| Films | Kath Horne | Ballroom Booth | | |
| Handicapped | Dick Roepke | Hall C | | |
| | (Signers) | Linda Melnick | | |
| | | Geary Gravel | | |
| Hucksters | Cindy | Hall D | | |
| Information | Robert Taylor | Hall C | | |
| Logistics | LuAnn Vitalis | 202 | | |
| Lounge | 300 | none | | |
| Mimeo | 202 | | | |
| People Mover | Beth MacLellan | Hall C | | |

| | | |
|--------------|---------------------------|----------------------|
| Program Oops | Fred Duarte/Karen Meschke | 205 |
| Program Tech | Saul Jaffee | 206 |
| Registration | Ruth Sachter | Reg area - 1st floor |
| Sales | Steve Whitmore | Hall C |
| Signs | Carol Downing | 201 |
| Technical | Rob Spence | 202 |

Other *****

| | | |
|-------------|---------------|------|
| Den | Susan Kahn | |
| Treasury | Ann Broomhead | **** |
| Dave Cantor | | **** |