

## Clubhouse to N3 Move-In Schedule

### *Sunday night*

This move will start at 4 pm on Sunday, August 27 at the clubhouse. This material will be moved with station wagons. It will be delivered to Jefferson/Kent in the Sheraton. We'll need 4-6 people and several cars. Don't forget to bring hand trucks.

Material moved in is marked with a white label:

office	technical	facilities
press	people mover	treasury
small sign kit		

### *Monday*

Pick up 24' truck in the morning. Go to Rhode Island with Ellen Franklin and pick up the fountain and mural at the Rhode Island Hasbro warehouse. Two other people needed.

5 pm – Clubhouse

There are really two "loads" in this trip — stuff brought into the Sheraton on Monday night, and stuff (most of it) brought into the Hynes on Tuesday morning. The Tuesday morning stuff is packed first, into the front of the truck around the fountain and mural.

Material moved in is marked with a light green label:

information	handicapped	exhibits
park benches	chairs	exhibit cases
gopher T-shirts	sales	freebies,
program	remaining signage	Confiction PRs
reading room		

Clearly indicate where this load ends, or put a large sign in the back of

Load back of the truck with materials for the Monday night Sheraton delivery. Material moved in is marked with a blue label:

registration	advance order sales
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This material is brought to the Fairfax room Monday night.

### *Tuesday*

9 am — Hynes

Unload all the Hall C stuff. We need as many people as we can get.

The Boxboro move may happen immediately following this.

5 pm — Clubhouse

This may also be two trips in one. Since we don't know exactly when we're going to unload it, load

red-orange-labelled boxes onto the truck first:

art show	mailed-in art	lighting
dragonslair	baby-sitting	gaming

This stuff goes to the Sheraton either Tuesday night or Wednesday morning. Tuesday night is preferable!

The actual stuff to be moved in Tuesday night is marked with a yellow label:

refrigerators	furniture (?)	staff/lounge den stuff
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